



Waynflete Infants' School  
Academy for Early Learning

# Waynflete Infants' School

Welcoming, Inspiring, Supportive  
Induction Booklet for Reception Parents



# A Very Warm Welcome to Waynflete Infants' School

Dear Parents,

We are looking forward to welcoming you and your child to Waynflete Infants' School this September. At Waynflete Infants' School (WIS) we pride ourselves on our Welcoming, Inspiring and Supportive environment, and we want to ensure that starting school is the beginning of a happy and successful time for you and your child. The aim of this booklet is to provide you with information and advice to help make your child's transition into their Reception class as smooth as possible.

## Transition to Reception

The transition process at Waynflete starts with our Wizzers stay and play sessions. These sessions are a great introduction to Waynflete and a way for your child to become familiar with the school and some of the adults.

The next step in our transition process is a stay-and-play session that takes place on the 2nd July. During this session, your child will meet and get to know their new class teacher, the other members of staff in our Reception team, and some of their new classmates. This is a great opportunity for your child to explore their surroundings and interact with new people, while knowing their adult is close by if needed. Additionally, it's a great chance for you to meet your child's teacher and ask any questions you may have. At the end of the July stay and play you will be given details of the sessions planned for your child's first days of school in September and an induction pack to take home.

## The Early Years team

Mrs Anne Finch – Class teacher and Early Years Foundation Stage Leader [annef@waynfleteinfants.co.uk](mailto:annef@waynfleteinfants.co.uk)

Mrs Lianne Tilbury – Class teacher and Phonics Lead [liannel@waynfleteinfants.co.uk](mailto:liannel@waynfleteinfants.co.uk)

Miss Bethany Dykes – Class teacher – [bethd@waynfleteinfants.co.uk](mailto:bethd@waynfleteinfants.co.uk) (email active from September 2024)

Mrs Stephanie Isham – Higher Level Teaching Assistant

Miss Jade Markham – Teaching assistant

Mrs Ellie MacSporran – Teaching assistant

## A typical day in Reception

Registration 8.30- 8.45

Home time 3.00pm

Please note that any adults that will be collecting your child regularly must be on our school system as a contact. The class teacher must be informed in the morning if someone different will be collecting them.

A typical day in reception will start with the children coming into school and putting their things away. The children will all have their own peg and drawer for their belongings. They will come into their classroom and engage in morning activities, an example of this could be name writing practice, followed by carpet time and registration. This will be followed by class dough dancing, scarf dancing or 5 a day fitness.

Throughout the day the children will have a phonics and maths session, carpet time, which will include whole class teaching inputs for additional subjects and circle time discussions. The children will have independent learning times scheduled throughout the day, this is when the children can Choose, Our, Own, Learning, which is referred to as COOL time. COOL time is where the children can choose what they would like to engage in and the area they would like to play and learn in. This is also when the children can mix classrooms, go outside, and choose activities set out on the tables. In addition to this, adults within the Reception team will be interacting with the children throughout the day to progress, enhance and challenge their learning experiences, assessing their development and setting next steps.

Children will also work in small group and 1-1 activities with adults each week. This could be a maths, literacy or topic activity. We always finish our day with a carpet time and story.

Children will be provided with daily fruit and milk.

All 4 year olds are entitled to free milk. If you would like your child to have milk then please register using the letter enclosed in your pack. Once children are 5 if you would like them to continue to have milk you will need to log onto cool milk and pay for this. If your child does not want milk then please let us know.

# The Curriculum

The Early Years Foundation Stage (EYFS) is the stage of education for children from birth to the end of the Reception year. It is based on the recognition that children learn best through play and active learning.

There are seven areas of learning, including three prime areas:

- Communication and Language
- Physical Development
- Personal, Social and Emotional Development

And four specific areas of learning:

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

There are also three characteristics of effective learning based on how young children learn.

- Playing and exploring
- Active learning
- Creating and thinking critically

In September parents and carers will be invited to a Welcome to Reception meeting. In this meeting you will be able to learn more about the Early Years Foundation Stage curriculum, how our phonics and maths programmes are taught, and lots of other useful information, including how you can help support your child at home. The date for this meeting is 16<sup>th</sup> September 5.45pm-6.45pm.

PE- The children will have one PE session per week. A sport specialist comes into school to teach PE alongside your child's class teacher.

Forest school - The children will have an onsite forest school session once a week. Please ensure wellington boots are in school.

Yoga- The children will have a weekly yoga session with a qualified yoga instructor.

*And please remember learning in Reception is not always clean!*

*I'm sorry I got my uniform dirty today...*



# What will your child need to bring to school?



**School Uniform** – Please remember to label everything with your name and learn what your name looks like on your uniform.



**PE Kit** – Please remember to label everything with your name and learn what your name looks like on your PE kit. This will stay in school for the first half term.



**Water bottle** – Please remember to bring to school filled with water each day. We can refill if needed throughout the day.



**Book Bag** – Please make sure your name is on your book bag and you might like to add a keyring to help you know it is yours.



**Coat** – Please remember to put your name on it and make sure you know what it looks like.



**Welly boots** – these need to be named and will stay in school so we can have fun outside whatever the weather!



**School lunches-** – Make sure you have ordered your school dinner before you start school or have a lunch box ready.

- **Book bags**

Book bags are an essential part of your children's day in school. Book bags are used to keep the children's reading books in, useful letters will be sent home via these and your children can bring home pictures, writing and creations they have made throughout the day. So please do check them daily. We do ask that books bags are used and not backpacks, as we have limited space in school to store them. Thank you.

## School Dinners

Children have a choice to bring a packed lunch or free school dinners. Our school caterers are called Fresh Start and children can have an option of a hot meal, vegetarian meal, jacket potato or a deli/sandwich, followed by a choice of pudding, fruit and/or yoghurt. A letter from Fresh Start is included in your pack with login details and instructions on how to order your child's meal.

## School Uniform

A uniform list and details of suppliers has been posted to you in your new starter admissions pack.

## Pupil Premium

If you have been entitled to Early Years Pupil Premium in Nursery this will need to be reapplied for. You may be entitled to this if you are on Income Support, Income based Job seekers Allowance, Child Tax Credit, support under Part VI of the Immigration/Asylum Act 1999, Universal Credit, and Employment and Support Allowance, the guaranteed element of Pension Credit or Working Tax Credit run-on. Please see the school office if you think you may be eligible.

## Extended services

School runs an early birds breakfast club which will start at 7.45am and is run by Mrs Shaw and Mrs Fenning. The children are given cereal, a drink and toast with a variety of toppings.

After School club up to 4.30 or 5.45pm each day run by Mrs Tourret and Miss Markham.

Extended services can get booked very quickly so please ensure if you require this service you hand your forms in promptly.

## Attendance and Study Bugs

Attendance at school is really important for your child's success, which is why we aim for all children to achieve high attendance in school, we hope you will support us to achieve this.

We use 'Studybugs' system to report illness – by 9.15am. Details of Studybugs has been sent in your new starter admissions pack.

Holidays within term time will be an unauthorised absence. All unauthorised absences are reported to West Northamptonshire Council (WNC). The WNC have a right to issue fixed penalty notices for term time absences

## Partnerships with Parents

We believe that parents and carers are a child's first educator and therefore we nurture a close working relationship when children first come in contact with Waynflete Infants' School. We have an open door policy where we encourage parents to speak to us at any point about their child. By using an online communication system called Tapestry and hosting Sharing Times in school, we provide parents with opportunities to see what their children have been doing in school. Pupil Progress meetings twice a year also provides parents an opportunity to discuss their child's learning and next step targets so they can support learning at home.

Parents are invited to join us for sharing assemblies and whole school events such as Harvest assemblies and our Christmas production. We also have a very active PTFA who are always wanting to welcome new members to help provide and run events for the children to raise money to support purchases in school that will help benefit the children.

## School Website

The school website is full of useful information such as, term dates, newsletters, PTFA events, a list of school staff and governors, and our school policies.

Please also take look at our Reception page as we will be adding new content for you throughout the year, such as an overview of our topics for each term, so please do keep checking it. The website will be updated in September 2024 with new staffing and information.

Other key information and support to help your child starting school can found on our Waynflete Infants' School website, under the Children tab and Class pages. It will include a copy of this booklet, a preparing your child for school leaflet, and a guide to the EYFS profile for parents and carers.

## How to keep in touch

Waynflete Infants' School Office telephone: 01280 702270

Waynflete Infants' School Office email: [office@waynfleteinfants.co.uk](mailto:office@waynfleteinfants.co.uk)

Waynflete Infants' School Website: [www.waynfleteinfantsschool.co.uk](http://www.waynfleteinfantsschool.co.uk)

We also have a Facebook page which is regularly updated to keep you informed of all the great activities that go on in school. Please search for Waynfleteinfants and follow our page.

**Save the date – Don't forget the 'Welcome to Reception' parents and carers meeting on the 16<sup>th</sup> September 5.45pm-.6.45pm. Please can we ask that children do not attend this meeting, we appreciate your cooperation. Reminders will also be sent out nearer the time.**

Finally, we are really looking forward to supporting your family as your child takes their next step in their learning journey. Please do contact us if you have any questions, now or indeed in the future.